

GOVERNMENT MARIT COLLEGE  
MEETING MINUTES OF IQAC

Date : 22<sup>nd</sup> June 2021 @ 11:00 am

Venue : IQAC Room

Agendas :

1. In-house Academic Calendar (2021-2022)
2. Submission of IQA to NAAC (for 2nd cycle)
3. Submission of SSR (for 2nd cycle)
4. Continuation of Student Mentoring System
5. A.O.B

Members attended :

1. MS. Saeungliana Hnamte Chairman/Principal
2. Joseph Sehlian
3. Hmingangzuali Seehai
4. Lalakpuii Tongte
5. Teng Lalrimmauei
6. Vadalakhhanhimi
7. L. Ramcheillo
8. Nancy Malsauemyzuali
9. Lalngakmauei Thangluah
10. Dr. Lalnithar Tante Asst. Coordinator IQAC
11. Bilal Ahmed Coordinator IQAC

As it is the pandemic time, the meeting started by maintaining Covid-19 norms. The Chairman welcome all the attendees and invited the IQAC coordinator to introduce the agendas of the meeting. After detail deliberation of the meeting resolved the following :

Resolutions :

1. Resolved that after consulting the Principal, administrative staff and the faculties, the IQAC will prepare the Academic In-house Calendar of the institution for the Academic

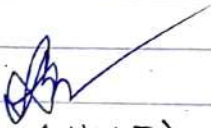
Year 2021-2022.

2. Resolved that the Institutional Information for Quality Assessment (IIQA) for the Second Cycle of NAAC Accreditation is to be submitted by the last week of August, 2021.

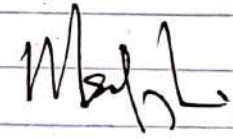
3. The meeting resolved that the final preparation Self Study Report (SSR) for the Second Cycle of NAAC Accreditation is to be completed within the second week of August, 2021.

4. A physical meeting with the students is not possible under lockdown period, the meeting resolved that student mentoring should be continued in online mode. The Principal will instruct all faculty members to continue the mentoring.

5. The meeting unanimously resolved that the institution should start digitization of documents as far as possible. And trainings should be organized regarding this purpose.

  
(BILAL AHMED)  
Coordinator IQAC  
Govt. Mamit College

Coordinator  
IQAC  
Govt. Mamit College  
Mamit: Mizoram

  
(MS. DAWNQLIANA HNAMTE)  
Principal / Chairman IQAC  
Govt. Mamit College

Principal  
Govt. Mamit College, Mamit  
Mizoram

GOVERNMENT MADRIT COLLEGE  
MEETING MINUTES OF IBAC, GMC

Date and time: 7<sup>th</sup> March, 2022 (Thursday) at 1pm  
Place: IBAC Room, GMC Campus.

Agendas: 1. Frequency of IBAC meetings  
2. Geotagged photos  
3. Activity records  
4. Appointment of new IBAC Coordinator and Assistant-Coordinators

Members Present:

1. M. S. Dawingiana Ibrahim
2. ~~COANGIANA~~ WAZA
3. K. VANZALINGHAKA
4. Hmingbangnah
5. Joseph Sublian
6. Bilal Ahmed
7. Dr. Joseph C. Cabanatuan
8. Calyabreana Shaphah
9. Dr. Luanhmingthanga
10. Omega Vanlaldueta

M. S. L.  
WAZA  
K. VANZALINGHAKA  
Hmingbangnah  
Joseph Sublian  
Bilal Ahmed  
Dr. Joseph C. Cabanatuan  
Calyabreana Shaphah  
Dr. Luanhmingthanga  
Omega Vanlaldueta

The meeting was formally opened by the Chairman, Principal, GMC who briefly reviewed the scores of the 2nd Cycle NAAE evaluation across the institution.

After discussing the above agendas in detail the following resolutions were decided:-

Resolutions:

1. It ~~was~~<sup>is</sup> decided that at least six IBAC meetings must be held each academic year (three IBAC meetings per semester). More meetings may be held depending on necessity.

2. It is decided that from now on, every organiser must generate documentation (written reports, geo-tagged photos, graphs, brochures, questionnaires etc.) for events they organise.

Documentation of events organised must be submitted to the ISAC within two days of completion of the event for safe keeping.

A standardised format on how to organise reports will be made and circulated to the faculty.

3. A small training session for the faculty shall be organised on how to use GPS services of phone cameras, the collection and archiving of photographs.

The training session will be held at a convenient time in the near future as per the Principal's decision.

4. After much deliberation Dr. Lianhningthanga <sup>(Economic Dept)</sup> graciously accepted to fill the position of ISAC Coordinator, GMC for the time being.

It is decided that the following shall be appointed as Assistant-Coordinators of ISAC, GMC:

1. Fosangwana Suala (Asst. Prof. English Dept)

Dept)

2. Dr. Lelanchhimi (Asst. Prof. Education

Dept)

3. Omega Vandal duata (Asst. Prof. Micro

(BILAL AHMED)  
Coordinator, ISAC  
Govt. Manant College

~~CRISTAWANGLIANA HINANTE)  
Principal/Chairman, ISAC  
Govt. Manant College~~

The following faculty are appointed as Representatives for their respective departments:-

Economics Department	Asst Prof Jenny
English Department	Asso Prof Joseph Duhian
Education Department	Asso Prof Dr Lalanthas Jute
History Department	Asso Prof H. Huringangmali
Music Department	Asst Prof Lalfakpui Jangte
Geography Department	Asst Prof Lalpaukmanuia Thaphwah
Political Science Department	Asso Prof K. Vanlabgaka

The following are appointed to the BOAC Committee:-

Administrative officer	Lalthrangkhuma Fani
Local representative	Lalopina - President Mamit District Village Council Asso.
Student representative	Vice President Student Union GAC
Alumni representative	Dr Joseph C. Lalremsuata
Employer representative	Lalthrangpui, Joint Director OAC, Higher and Technical Education Dept
Parents representative	Lalthrangkhuma Fani
Advisor	Asso Prof Bilal Ahmed

5. It is decided that the next BOAC meeting will be held on ~~Sunday May, 2022~~ Thursday 28th April, 2022.

(B. J. L.)  
Coordinator, BOAC  
Govt. Mamit College

M. J. L.  
Mrs DAWNGHANA HWANTE  
Principal / Chairman, BOAC  
Govt. Mamit College.

GOVERNMENT MANIT COLLEGE  
INTERNAL QUALITY ASSURANCE CELL

MEETING MINUTES

Date & Time : 28<sup>th</sup> April, 2022 (Thursday) : 12:00 Noon  
Place : IQAC Room.

Members present :

1. M.S. Dawngliana Shante
2. Dr. Lianhmingthanga
3. Dr. Vanlalchhenkimi
4. Zosangliana Luala
5. Omega Vanlalduata
6. Dr. Lalnghakmawia Thanghah
7. Dr. Lalnithar Loute
8. Hmingsangzuali Lushai
9. Joseph Duhlian
10. Lalakpuii Longle
11. Ledy Labunmaoi

RESOLUTIONS

1. It was decided that it would be beneficial for all that the staff members of the college be divided into different groups as per the current NAAC SSK criteria, which consists -

Criterion 1 : Curricular aspects

Criterion 2 : Teaching-Learning and Evaluation

Criterion 3 : Research, Innovations and Extension

Criterion 4 : Infrastructure and Learning Resources

Criterion 5 : Student Support & Progression

Criterion 6 : Governance, Leadership and Management

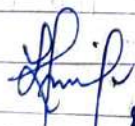
Criterion 7 : Institutional Values and Best Practices.

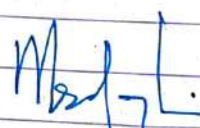
The work of the same was entrusted to the IQAC coordinator and Asst. Coordinators.

2. As had been done in the years before, the meeting resolved that feedback on the college by the teachers, students, parents and alumni be undertaken by the IQAC. The coordinator and Asst. Coordinators were entrusted to arrange the

feedback form and undertake its collection from the stakeholders.

3. Preparation of the In-House Academic Calendar 2022-23 was entrusted to the chairman, coordinator, and asst. coordinators of IQAC.
4. The meeting decided that class summary writing is to be practised in the coming semester as well.
5. It was decided that cluster-wise distribution of works and In-House calendar (2022-23) be finalised in the next meeting.
6. The next IQAC meeting is scheduled to be held on 15<sup>th</sup> July, 2022 (Friday).

  
28/7/2022  
(Dr. LIANG HUI WANG)  
Coordinator, IQAC  
Govt. Hamit College

  
MS. DAWNLIANA HWANTHÉ  
Principal (Chairman, IQAC)  
Govt. Hamit College

